

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –
24TH MARCH 2022 AT 5.00PM
MEETING HELD VIA ZOOM DUE TO COVID 19**

Chairman:	Cllr Lesley Wagland (ECC)
Panel Members:	CC Lesley Wagland Cllr Jon Cloke (Deputy), CC Barry Aspinell, CC Andy Wiles, CC Louise McKinlay, Cllr David Kendall, Cllr Keith Barber, Cllr Dr Tim Barrett, Cllr Hugh Gorton (EALC representative), Cllr Tom McLaren;
Officers	Rissa Long – Senior Highways Liaison Officer (EH) Justin Styles - Design Manager (EH) Collette Jackson – Highways Liaison Officer (EH) Dan McLean:
Secretariat:	Zoe Borman, Governance & Member Support (BBC)

Item		Owner
1.	Welcome and Introductions: The Chair welcomed all to the meeting.	
2.	Apologies for absence: Apologies were received from [please fill in as missed start of meeting]	
3.	Minutes of meeting held on 9th December 2021 to be agreed as a correct record.	
4.	Matters arising from minutes of previous meeting None.	
5.	Report on Funded Schemes 2021/22 Budget Summary - £556,000 Total value of commissioned schemes Total value of funded schemes - £542,000 Schemes 2 to 9 as outlined in report are completed. Scheme 10 – Awaiting update from Cllr Aspinell for completion this financial year.	

	<p>Scheme 5 – Carpenter Path – Cllr McKinlay suggested to hold on this one as cheaper options may be available after liaising with housing and lack of footpath.</p> <p>Scheme 12 – concerns from Cllr Gorton around enforcement of 20mph speed. Chair confirmed enforcement in place. Safer Essex Road Partnership are reviewing signage and other campaigns.</p> <p>Scheme 17 – Cllr McLaren to liaise with Collette and feed into feasibility study.</p>	
<p>6.</p>	<p>Report on Schemes Awaiting Funding 2022/23 £724,923</p> <p>Scheme Recommendations/Slipped Schemes 2022/23 - £233,000 Remaining Budget to allocate - £491,923</p> <p>The panel reviewed the report and agreed as follows:</p> <p>Traffic Management</p> <ul style="list-style-type: none"> Item 1 – Agreed Item 2 - /Agreed Item 3 – Agreed Item 4 – To be revised and re-entered Item 5 – Review to ensure all captured – Validated Item 6 – Agreed - Item 7 – Agreed once speed limit issues are resolved Item 8 - Hold Item 9 – Agreed Item 10 – In validation Item 11 – In validation Item 12 – In validation – Cllr Kendall to meet with Members Item 13 – Agreed Item 14 – Agreed Item 15 - Remove Item 16 - Remove Item 17 – 32 – In validation <ul style="list-style-type: none"> Item 33 – Hold Item 34 – Prioritise Item 35 – Prioritise Item 36 – to be completed this year <p>Walking</p> <ul style="list-style-type: none"> Item 1 – Remove – help with design from Justin Item 2 – Rissa Long to review Item 3 – Site meeting with Cllr Aspinell – issue as different scheme Item 4 – Rissa to review options Item 5 – In validation 	

	<p>Item 6 – Prioritise</p> <p>Cycling Item 1 – Hold Item 2 – Liaise with Cllr McLaren Item 3 - Agreed</p> <p>Public Rights of Way Item 1 – Cllr Cloke to review.</p>	
7.	<p>Any Other Business Speed surveys taken this year to be circulated.</p>	
8.	<p>Date of next meeting</p>	

The Chair concluded the meeting at 19:40